

Minutes of Limited Edition Annual HOA Meeting November, 2018

The meeting was called to order by Mike Sweeney. Board members present were: Bruce Hoff, Graham Spurrier, Marianne Simonson, and Betty Jackson.

- The minutes of the October meeting were approved unanimously.
- The Treasurer's report from October was approved unanimously.

Old Business

- Insurance
 - The straw vote for changing the Master Deed in reference to deletion of the coverage of the "walls in" was not approved and the Master Deed will remain intact.
 - Bruce has checked with Veritas insurance carrier for 2019 and is awaiting a quote. The cost with Widener has increased by more than \$1900 for the year.
- Landscape Maintenance
 - Three companies submitted bids for grounds maintenance. Plott Creek was chosen for 2019.

New Business

- Maintenance Requests
 - Unit #48 – ceiling damage in garage is not caused by roof leakage so the HOA will not cover repairs.
 - Unit #48 – request to clean gutters; Mike will address this request and other units that also require cleaning with Isaac and the work will be done during the month of December between the 15th-31st. Mike will confirm with Isaac a rate of \$50 per unit for gutter cleaning.
 - Unit #14 – foundation vents will not close; association will pay for the vents and homeowner will install.
 - Request for a lawn/garden refuse for city pick up – Homeowners, please check the city's website for the pickup schedule for garden cuttings before placing in the common area. Mike will highlight the protocol for pick-up on the "rules and regulations" sheet.
 - Unit #20 – requests assistance with countertop damage by vendor when installing floor braces. Mike will draft a letter to send to the company that installed the floor braces.
 - ⊖ Resolution of bookkeeper/Treasurer – Angela is resigning as of January 1 as treasurer due to her job, but has agreed to continue as bookkeeper for \$49/month.
 - 2019 Budget – was discussed. Bruce and Angela will write.
- 2019 Homeowners Directory will be distributed in December. If you have any changes contact Mike Sweeney. An updated "rules and regulations" sheet will be distributed by Mike Sweeney.

Next HOA meeting will be held on Monday, December 10 at 6pm at unit #8.